



Application for Employment

Date: _____

Contact Information

Last Name: _____ First Name: _____ MI: _____

Street Address: _____ City: _____ St: _____ Zip: _____

Phone #: _____ Best time to call: _____ Email: _____

Other phone #: _____ Best time to call: _____

Position Information

Position being applied for: _____ Part Time Full Time Wage desired: _____

Are you available at least every other weekend? Yes No Are you available to work holidays? Yes No

Due to the nature of our business, schedules often need to change, are you willing to have your schedule adjusted to meet the needs of the practice? Yes No If no, please explain: _____

Date available to begin working: _____

Education

Are you a high school graduate? Yes No If no, have you received your GED or HSED?: _____

Have you received any college degrees? Yes No If yes, what degree(s)?: _____

Have you completed any other post-secondary education without receiving a degree? Yes No

If yes, please describe: _____

Previous Employment *(Please list most current first)*

Start Date: _____ End Date: _____ Employer: _____

Position: _____ Duties: _____

Starting wage: _____ Final wage: _____ Supervisor's Name: _____

Reason for leaving: _____

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Position: _____ Duties: _____

Starting wage: _____ Final wage: _____ Supervisor's Name: _____

Reason for leaving: _____

Please answer the following questions:

Why do you think you are the best candidate for this position?

Without stating your love and affection for animals, tell us why you would like to work at the Green Bay Animal Referral Center.

If on your first day of employment, a client asked you how long her pet's surgery would take, what would you do?

Correctly spell the following words:

Vetrinaryan: _____

Diarea: _____

Farmacollogey: _____

Please complete the following math problems:

A patient needs 500 milligrams of a drug. The drug is 1000 milligrams per milliliter. How many milliliters will you give to the patient? _____

You need to give a patient liquid medication. The bottle contains 100 milliliters of the medication and you need to administer 30% of what is in the bottle. How many milliliters will you give to the patient? _____

The client's bill is to receive a 10% discount. The total bill is currently \$1600.00. What is 10% of the total bill? \$ _____
What would the new total be? \$ _____

I certify that the facts contained in this application are true and complete to the best of my knowledge and I understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information.

Date: _____ Signature: _____

Office Use Only

Interview date / time: _____ Initials: _____ Shadow date / time: _____ Emp: _____

Date job description given to applicant: _____ X _____ References checked
(Applicant's signature confirms receipt of job description.)